

AGENDA

Meeting: Licensing Committee

Place: Council Chamber - Wiltshire Council Offices, Monkton Park,
Chippenham SN15 1ER

Date: Monday 3 June 2019

Time: 10.30 am

Please direct any enquiries on this Agenda to Lisa Pullin, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 713015 or email lisa.pullin@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership:

Cllr Allison Bucknell	Cllr George Jeans
Cllr Trevor Carbin	Cllr Jim Lynch
Cllr Sue Evans	Cllr Leo Randall
Cllr Jose Green (Vice-Chairman)	Cllr Pip Ridout
Cllr Mike Hewitt	Cllr Ian Thorn
Cllr Peter Hutton (Chairman)	Cllr Peter Evans

Substitutes:

Cllr Clare Cape	Cllr Nick Murry
Cllr Ernie Clark	Cllr Steve Oldrieve
Cllr Anna Cuthbert	Cllr Stewart Palmen
Cllr Gavin Grant	Cllr Graham Wright
Cllr Howard Greenman	Cllr Atiqul Hoque

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

AGENDA

1 **Apologies/Substitutions/Membership Changes**

To receive any apologies and details of any substitutions.

To note any changes to Committee membership.

2 **Minutes** (*Pages 5 - 16*)

To confirm and sign the minutes of the meeting held on 11 March 2019 (copy attached).

3 **Chairman's Announcements**

4 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on **Friday 24 May** in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on **Wednesday 29 May**. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Minutes of the Licensing Sub Committees** (Pages 17 - 24)

To receive and sign the minutes of the following Licensing Sub Committee:

Western Area

16/04/19 Application for a Variation to a Club Premises Certificate – Westbury Conservative Club, Alfred Street, Westbury

7 **Update from the Licensing Authority Working Group** (Pages 25 - 36)

The Committee will receive an update from the Licensing Authority Working Group which has met on two occasions and a copy of the notes from the meeting of 2 May 2019 are attached. The Committee will receive a verbal update on the Working Group meeting of 22 May 2019.

The Working Group also seek to recommend to the Licensing Committee the adoption of their approved Terms of Reference which are detailed below:

1. In relation to hackney carriage and private hire vehicles licensing for Wiltshire the Licensing Authority Working Group will consider/review the following:
 - Wiltshire's hackney carriage maximum tariffs/fare levels
 - The introduction of literacy and language tests for drivers
 - Enhanced safeguarding for proprietors
 - Use of accessible vehicles for wheelchairs
 - Use of CCTV in hackney carriages and private hire vehicles
 - The use of enforcement on taxi ranks
 - Use of Uber within Wiltshire.
2. To make any evidenced recommendations to the Licensing Committee for improvement/approval as appropriate.

8 **Dates of Future Committee Meetings**

Members are asked to note the future meetings of the Licensing Committee, all to commence at 10.30am:

2 September 2019
2 December 2019
2 March 2020.

9 **Urgent Items**

Any other items of business, which in the opinion of the Chairman, should be taken as a matter of urgency. Urgent items of a confidential nature may be considered under Part II of this agenda.